

# NEWS BREAK

Volume 19, Number 9

December 2004

## DECEMBER 7, 2004 MEETING

### Annual Holiday Meeting and Party!

Join us on December 7, 7:30 pm in IRC Lecture Hall 1 on the SUNY Oneonta campus for MUG ONE's annual round-up of Mac goodies, gadgets and gift ideas, then stay for door prizes and the holiday party!

Come see the latest in Mac software, books, games, digital cameras, iPods and accessories, and more. Learn about a holiday e-card service and the iTunes Music Store, and maybe even sneak a peek at a new iPod Photo.

After the meeting, stick around for our extra-special door prizes (members only) including software, books, iTunes Music Store gift certificates, and a USB jump drive. Then sample the treats and socialize at our holiday party.

The Holiday meeting is always fun and it only happens once a year. Don't miss it!

For directions to the meeting, see SUNY Oneonta's detailed campus maps:

<http://www.oneonta.edu/navigation/directions.asp>

Or download John Maas's annotated Oneonta map: <http://www.mugone.com/images/OneontaStreetMap.pdf>

## OFFICERS ELECTED FOR 2004-2005

At November's MUG ONE meeting, members voted on group officers for 2004-2005. Elsa Travisano, Sven Anderson, Terry Helser and Joanne Johnston were re-elected by acclaim, and Johanna Koenig was reappointed Librarian.

We also gained a new team member, Jesse Hogue, who joins John Maas and Brian Foley as Program Co-Chair. Welcome, Jesse, and congratulations to all the MUG ONE officers and Board members!

## TIME TO RENEW YOUR MEMBERSHIP

You must be a current MUG ONE member to use our lending library, take advantage of discounts and special offers, and participate in our monthly door prize drawing.

If you haven't yet renewed, go to <http://www.mugone.com/pages/About.html#joining> to download the membership form from the MUG ONE website, or see MUG ONE Treasurer Joanne Johnston at the next meeting.

If your membership expires in 2004, this will be your **last issue of Newsbreak**. So take a minute or two and renew today, to keep all the benefits of MUG ONE membership coming your way!

Visit MUG ONE's web site at <http://www.mugone.com>



*Bring your gift ideas and holiday treats on December 7*

## NEXT MEETING – FEBRUARY 1, 2005

A reminder that MUG ONE does not meet in the month of January, as SUNY Oneonta is on vacation at the time of our regular meeting.

Our next meeting is scheduled for February 1, 2005. Watch the MUG ONE website <http://www.mugone.com> and email for meeting updates.

From all of us to all of you, best wishes for a happy and healthy holiday season!

### ***MUG ONE OFFICERS FOR 2004-2005***

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## NOVEMBER 2, 2004 MEETING

### “Microsoft Office 2004” – Brian Foley

MUG ONE held our November meeting on Tuesday, November 2, 2004, at 7:30 p.m. in Hodgdon IRC, lecture hall 1 on the State University of New York at Oneonta campus. President Elsa Travisano began by introducing herself and welcoming members and guests. Our numbers were thinned on this particular evening by competition with the Presidential election. Elsa invited us to go cast our votes, if we hadn't yet done so, then return to the MUG ONE meeting and vote for your officers. Since the current slate agreed to run, and no volunteers emerged to challenge the Travisano et al. dynasty, all were reinstated for another year. No exit polls were conducted to test whether this was due to voter apathy or satisfaction with the current slate's leadership. [Most certainly the latter, don't you think? Ed.] A new student member, Jesse Hogue, volunteered to serve as Program Co-Chair. His willingness to help program planning is much appreciated.

Elsa announced that the current issue of *Newsbreak* should be in your email box as of this afternoon. She also noted that if you might be planning to attend Macworld Conference & Expo in San Francisco this January, free Expo tickets are available to user group members until Nov. 24.

Because we are introducing Microsoft Office: Mac 2004 tonight, each attendee received a set of “build a sentence” refrigerator magnets, a funny sayings wheel and an Office 2004 test drive CD. We also have a complete version of Office 2004 (a \$400 retail value) in the raffle, all courtesy of the Microsoft Mac Business Unit. See what you missed just to stay home and watch Ohio elect the biggest mistake in our nation's history?

Treasurer Joanne Johnston announced that as of today, we have \$1,620.87 in the bank. Those in attendance agreed to spend some of our funds on Total Training CDs and DVDs for Photoshop, OS X, etc. to add to the library. Another suggestion was an analog-to-digital video converter or cable and software to help members shift old camcorder videos to digital format.

A short Question and Answer session focused on one members' trouble using Adobe's Distiller in OS X. Adobe's email help system was recommended.

Brian Foley then took over to introduce **Microsoft Office Mac: 2004**. Office 2004 is a software suite of Word (word processor), Excel (spreadsheet), PowerPoint (Keynote-type presentation tool) and Entourage (email with calendar and project-planning features). He started with Word. It costs \$149 to teachers and college students, and about \$400 for the unanointed masses.

Word now has a set of Views buttons at the bottom of the Document window (like PowerPoint has), and Tabs on the side in “Notebook” view, for easier navigation. The Formatting Palette can be set to fade until the cursor rolls over it, so you can see what is behind it. Cool! There is a Quick Search window where you type a word, and it highlights every use of that word in the active document.

Brian then waxed poetic praising the new ability to record audio in Word while taking notes. Prompted by a question, we discovered you can synchronize only by starting and stopping within a section while typing, but that is easy to do with a start and stop button. The icon that shows a section contains audio is hidden (why?) until you run the cursor over it, but clicking it plays the embedded sound track. If you copy the file to CD, apparently all the files are included. If you email it, the audio will not be included unless you “export” the file and attach it to the email. The Scrapbook had a neat “quick word” search feature that shows only the stored files with that word in them. “Snow” for example, brought up a “snowboarder” photo.

Excel has a new choice in the Format menu that fits charts on one page, preventing the continual aggravation of having a column or two spill over on another page. You wonder what took Microsoft so long to figure this one out. Excel also shares the Scrapbook with all the other programs. Very helpful.

In Entourage, Brian introduced us to Tasks and Project Center. You can set up a project with a window that contains a calendar specific to that project, all the emails, files and files needed, and whatever else you choose. You can color code different projects and put an image as the project icon. Nifty.

One tip that applies to all new programs you install is to open the Preferences menu, and change the settings to reflect how you prefer to work, not just use the settings Microsoft or any other vendor provides by default. Spend the time initially and save a whole lot of time and frustration later.

With PowerPoint you can put in active links to other resources, a feature not yet available in Apple's Keynote. Office 2004 includes over 100 new templates. All of these programs are now cross-platform, and there is a new compatibility report that tells you what can be used with what version of each application. All of these programs are intercompatible so you can work within all at once. You'll need a 450 MHz G3 or better Mac with OS X 10.2.8 or higher and 630 MB of drive space to use Office 2004. Before you install Office 2004, be sure to uninstall the Test Drive program if you have it on your Mac. To save hard drive space, only install the applications and components you need.

Whew! An excellent program! Thanks, Brian!

When we started pulling numbers, Elsa had first choice and VERY generously let the next winner, Miriam Solloway, walk home with the MS Office 2004 prize! Congratulations, Miriam! While we raffled off more prizes for all in attendance, the diet Coke, Sprite, Oreos, and chocolate chip cookies disappeared as we all communed. A very successful evening thanks to Elsa, Brian and our members.

More fun next month when MUG ONE members will gather for our Annual Holiday Meeting and Party on December 7. Bring a nifty tool or application to show, and a treat to share. Don't miss it!

– TERRY L. HELSER, SECRETARY

Looks like the iPod is at the top of everybody's gift list this year.

– illustration by Emily Travisano



**MUG ONE’S FIRST ONLINE MEMBER SURVEY– THE RESULTS ARE IN**

Here are the results of MUG ONE’s first online survey, conducted between November 21 and December 1 through SurveyMonkey.com, a very cool web site that offers free and subscription survey creation and analysis tools.

Thirty-two members responded to questions on preferred meeting dates, program ideas, internet connection speed and general comments. Some highlights:

59% of us (17 respondents) favor meeting on the first Tuesday of the month. Based on this response, we’ll continue to meet on first Tuesdays for Spring 2005.

46% of us (13 respondents) report using cable modems. We also learned from respondee comments that the survey question omitted a couple of connection methods. We’ve added 33.6 Kbps and satellite modem responses to the bottom of the Connection Speed results table, and will include these methods in future surveys.

Many thanks to everyone who took the time to participate. Your comments and suggestions are greatly appreciated.

*What kind of connection do you have to the Internet?*

CONNECTION SPEED	Response Percent	Response Total
28.8 Kbps modem	14.30%	4
56 Kbps modem	14.30%	4
ISDN	0%	0
Cable modem	<b>46.40%</b>	13
DSL	10.70%	3
T1 or better	7.10%	2
Do not know	7.10%	2
	Total Respondents	28
	no response	4
33.6 Kbps modem	added response	1
Satellite modem	added response	1

*Please indicate your preferences for MUG ONE’s Spring 2005 meeting night. If you can’t make a particular night, please click in the “Can’t Make it” column.*

MEETING NIGHT	First Choice	Second Choice	Third Choice	Can’t Make It	Response Total
Second Monday	21% (6)	<b>38% (11)</b>	<b>28% (8)</b>	14% (4)	29
First Tuesday	<b>59% (17)</b>	21% (6)	3% (1)	<b>17% (5)</b>	29
First Wednesday	25% (7)	36% (10)	25% (7)	14% (4)	28
				Total Respondents	31
				no response	1

## ONLINE SURVEY RESULTS CONT. – PROGRAM IDEAS AND COMMENTS

### *MUG ONE program topics you'd like to see*

1. Appleworks overview and new features.
2. ISPs: which one's best for me? What are the pros and cons of DSL, Roadrunner, etc?
3. Current programs are good but often over my head. Meeting people/members, talking about new Apple developments and having a support group has been important to me. Continue the arrangement where experienced members offer their help and support to new users.
4. How to maintain a healthy Mac. Useing of iCal. AppleWorks do you really need Office?
5. I think mac news is easy enough to get, but tutorials are always nice -- odd utilities, OS X underpinnings and even major applications such as Photoshop... but the more obscure stuff is always fun. Also practical stuff like backup/restore procedures.
6. We clearly have a membership aristocracy and a peasant class when it comes to sophistication and knowledge. I'm in the latter few, but I value topics about "how to" navigate different programs. Managing to download free music from Amazon, backing up photos with CD's, are current curiosities of mine, but I enjoy all the programs I have attended.
7. Answering our questions
8. General maintenance for CPU's-things that should be done on a regular basis to insure basic computer health. Updates? Battery changing? Cache cleaning? Handling of fonts? Removing items not needed-how to determine these. Setting up a wireless connection outside your home environment-ex. hotels, other colleges, starbucks, etc. Appleworks demos.
9. How to choose a digital camera How to print photos What's new on the Web? BLOGs?
10. 1-Using Appleworks - basic stuff for Word processing, spread sheets, and presentations. Making flyers and newsletters without endless fiddling with fonts and alignment. 2-Cleaning and maintaining my Mac -- using Spring Cleaning, other tools for getting the junk arranged properly.
11. Program demos, reviews
12. 1) general Photoshop techniques 2) basic spread sheet concepts 3) data base shortcuts
13. Geneology Program Appleworks-Advanced
14. Tiger Backup strategies Web page and site design Multi-media; more practical uses of iLife apps etc. Projects: examples of how people use their macs
15. How to programs: Software Wireless networking etc.
16. New technology
17. short, complete ones --- how to organize a picture library; how to organize music; how to export a universal slide show; An introduction to Word is simply too broad a topic for 40 minutes, but one specific aspect of Word would be good --- how do you customize keyboard; how to manage preferences, etc. Gerry S
18. cleaning up the hard disk Dreamweaver for beginners
19. virus protection backing up your files
20. Basic web pages More non Mac software
21. more time for "nuts and bolts" interaction between our experts and those not so savvy. Currently, people seem a little reluctant to speak up with questions. Otherwise continue with the superb outside speakers we've been having!
22. tips on buying new macs have people show specialty uses of macs

### *Comments for MUG ONE:*

- \* thank you
- \* I answered incorrectly to question 3 because I have a 33.6 modem connection which was not an option.
- \* good when I can get there!
- \* Thanks for all you guys do.
- \* Alternate gettogethers, like a nite at Autumn Cafe?
- \* Thank you for asking about schedule. Sometimes I get the feeling that meetings are sales pitch outlets for Apple.
- \* It's a lot of fun with the prizes.
- \*The officers are awesome! Thank you for the leadership roles you play in our organization.
- \* Thanks folks!! Keep up the wonderful work.
- \* Members of MUG One are generally very helpful to one another at any level of skill and experience.
- \* Keep up the good work
- \* You're doing a good job!
- \* We have an excellent attendance record, and that is due to the nature of the meetings --- they are informative, supportive, and interesting. Gerry S
- \*MUGONE rocks!
- \* my internet connection is via satellite (Direcway), not given as one of your choices. It works a lot better than previous dialup here in the boondocks where cable, DSL or T1 are idle dreams.
- \*great job!

## *Special Offers from the Apple User Group Bulletin*

These User Group discounts are brought to you by the Apple User Group Advisory Board. You must be a current Apple user group member to qualify for these savings. Not a member? Join an Apple user group today to take advantage of these special offers.

### **myPower for iPod**

myPower for iPod, the all-in-one rechargeable battery and portable dock for iPod, provides up to 32 hours of extended play for iPod 3G, 4G and mini.

Just snap iPod into myPower to power iPod and download/manage music on the go. myPower includes FireWire and USB 2.0 ports, line out and a charging port that charges mobile phones, or other 5V devices – even while powering iPod.

Apple user group members get a \$20 discount off the \$89.95 retail price.

Coupon Code: \*\*\*\*\*

<http://www.tekkeon.com>

This offer is valid until February 28, 2005.

### **PhoneValet Message Center**

More than an answering machine, PhoneValet Message Center turns Macintosh computers into telephone communications hubs for home or small business.

Winner of Macworld's 2004 Best of Show, PhoneValet includes hardware and software to do the work of a skilled staffer: greeting callers professionally, announcing calls and recording calls when desired.

Featuring caller-activated AppleScripting, a searchable call history, talking caller ID, fax controller and voice dialing, PhoneValet intuitively and elegantly merges the telephone with Apple's digital hub in the spirit of the Macintosh.

Regularly \$199.95, members receive a \$20 discount.

Coupon Code: \*\*\*\*\*

<http://www.parliant.com>

This offer is valid until May 31, 2005.

### **Elgato Products – EyeTV and EyeHome**

EyeHome offers your life on TV.

Access the digital photos, music, video and movies stored on your Mac and bring them to your TV and stereo. At last, your iLife files can be enjoyed with family and friends in the comfort of your living room.

With EyeTV, watch, record, edit and enjoy.

Watch, record and edit your favorite TV shows and movies directly on your Mac. Automatically schedule when to record shows, edit out unwanted content and then burn your recording to DVD.

EyeHome	List Price: \$199	User Group Price: \$169
EyeTV 200	List Price: \$329	User Group Price: \$279
EyeTV 500	List Price: \$349	User Group Price: \$289

<http://www.elgato.com/>

This offer is valid until February 28, 2005.

### **Mucho Spanish**

A Spanish Language Program that Makes Grammar Mucho Fun!

Mucho Spanish, a colorful and fun Spanish language program on three CD-ROMs, mixes the formal lessons of a Spanish class with interesting, animated dialogues.

Throughout the program, five composite Hispanic-American characters reflect upon life in America.

“We want people to know Hispanic-Americans as we are,” says Aixa Marquez, president of Mucho Spanish.

Normally \$59.99, members' price is \$44.99, a saving of 25 percent.

Name: \*\*\*\*\* Password: \*\*\*\*\*

<http://www.muchospanish.com/mugs>

This offer is valid until June 30, 2005.

### **Macworld Conference Package Discounts**

User Group members qualify for a 15 percent discount on all Macworld Conference packages.

User Group Code: \*\*\*\*\*

<http://www.macworldexpo.com>

This offer expires December 10, 2004.

### **The MUG Store**

Be sure to visit the MUG Store for the latest bargains in Apple and Apple-related hardware and software.

The MUG Store offers aggressive new prices on all the latest Macs, in addition to free freight and an exclusive \$100 rebate on any installed RAM in selected new Macs. Add in the one percent credit back to your group and you have a deal that can't be beat.

Don't forget to check our huge blowout and specials section, including great deals on Bose speakers, Apple software and more.

12/1/2004 - 3/30/2005 - User ID: \*\*\*\*\* / Password: \*\*\*\*\*

<http://www.applemugstore.com>

For information about vendor offers and more, visit the Apple User Group Advisory Board website at <http://homepage.mac.com/ugab>



## MAC 911 – HELP DESK

By Christopher Breen

### Cleaner Palms

I've been syncing a Palm T3 with my PowerBook for a couple of months, and I now have duplicate entries on my Palm and the computer. How do I wipe the entire calendar clean on the Palm and then write just from the computer to the Palm?

– From the Macworld.com forums

You have two options for wiping the Palm clean. One option is to disable syncing in iSync for all the devices from which you don't want data erased--an iPod and a mobile phone, for example--and then choose Reset All Devices from iSync's Devices menu. In the resulting dialog box, you can choose to replace the data on the remaining devices with the information on your Mac. Select Reset All, and your next HotSync will vaporize the contact and calendar data on the Palm and replace it with the information you've chosen to copy from Apple's Address Book and iCal.

Configure iDVD with a looped movie in the Map window's first slot for a never-ending kiosk presentation.

The other option is to remove your Palm device from iSync and then add it back using HotSync Manager. When you do so, you'll see that the iSync window associated with the Palm lets you opt to erase data on the Palm during the first sync.

To accomplish this, select the Palm in iSync and choose Remove Device from the Devices menu. Launch HotSync Manager (inside the Palm folder within your Applications folder). Choose Conduit Settings from the HotSync menu, select iSync Conduit in the resulting Conduit Settings window, click on the Conduit Settings button, enable the Enable iSync For This Palm Device option, and click on OK. The Palm will reappear in iSync. Click on it, and you'll see that a new For First Sync pop-up menu appears. Choose Erase Data On Device Then Sync from this pop-up menu. Initiate a HotSync, and the contact and calendar information you've chosen to copy from Address Book and iCal will overwrite the data on the Palm.

One more bit of advice: If your Palm device doesn't work properly with Palm Desktop, take a look at Mark/Space's \$40 The Missing Sync for Palm OS. When Palm drops support for synchronizing your Palm in OS X (as it plans to do with future versions of Palm Desktop), The Missing Sync will be the way to coordinate your Palm and your Mac.

### Pushing Print

How do I create a Print button in Safari's Address Bar?

– Noel Espinosa

A simple JavaScript will do the job. Just type

```
javascript:window.print()
```

in the Address field and drag the globe next to the field into the Bookmarks Bar. Enter a name for the script (Print , for instance) and click on OK. When you click on the new button, the Print sheet will appear. You can use the same method to open a new browser window--type

```
javascript:window.open() .
```

### Theme Scheme

In iMovie4 and iDVD4, how can you export a short iMovie to DVD without using built-in themes, chapter markers, and menus?

– Dick Faris

You'll need to make some adjustments to an iDVD theme and export your movie from iMovie without using the latter's iDVD tab.

To make a completely themeless theme, create a white graphic file with a 4:3 aspect ratio--I do this by using Command-shift-4 to take a screenshot of a portion of a blank text document. Launch iDVD, click on the Customize button, and choose the Green Linen One theme. Click on the Settings button and drag your white graphics file into the Background field. Click on each text box in the theme and press the delete key. In the Text portion of the Customize drawer, select No Title from the Position pop-up menu. You now have a blank theme. Click on the Save As Favorite button at the bottom of the drawer to save your theme.

In iMovie, open the movie you want to export and then select Share from the File menu. Click on the QuickTime tab, choose Full Quality DV from the Compress Movie For pop-up menu, click on the Share button, and name and save your movie in the resulting Save dialog box.

You can now drag the movie file you exported into iDVD's main window to add it to the project. If the point of your project is to create a looping kiosk presentation that the viewer can't skip over, click on iDVD's Map button, drag your movie into the box farthest to the left in the DVD Map window, and choose Loop Movie from the Advanced menu (see screenshot). This first box is generally reserved for the FBI warning material that automatically plays on commercial DVDs--a graphic or bit of video that a DVD player's fast-forward or skip controls can't influence. When you loop your movie, it will play over and over again.

### Photo Finish

Can I import the still images I make in iMovie as photos to iPhoto or Adobe Photoshop?

--Yves Nadon

Absolutely, but the resulting pictures will be slightly pixelated. If you have the option of using an original still from a digital camera, do so. If not--say, if the only picture you have of your dear departed armadillo is from a movie--follow this procedure:

Move iMovie's playhead to the frame you want to export, and choose Save Frame As from the File menu. In the resulting sheet, name your picture, save it as a JPEG file, and click on Save. You can save it as a PICT file rather than a JPEG, but frames exported as JPEGs are less pixelated than their PICT counterparts.

### Variable Volume

Is it possible to format a partition on an external FireWire hard drive so that both a Mac and a Windows PC can open files on that drive?

– Sam Gerstenzang

If you mean “carve up the hard drive so that one partition is formatted as a Windows NTFS volume and another is formatted as a Mac OS Extended volume,” I haven't come across a scheme that works. You can, however, take advantage of OS X's tolerance of Windows' FAT32 format to create a hard drive that's compatible with both Mac OS and Windows.

To format such a hard drive, plug it into your Mac and launch Disk Utility (Applications: Utilities). Click on the FireWire drive's name (the entry that lists the drive's manufacturer rather than the name you've given the drive) in the first pane of the Disk Utility window, and then click on the Erase tab. Choose MS-DOS File System from the Volume Format pop-up menu and click on the Erase button. This formats the drive as a FAT32 volume that will mount on both the Mac and a Windows PC.

This technique has a couple of gotchas you should be aware of. The first is that the Mac won't recognize more than 128GB of storage on the drive if it's formatted this way, so don't bother purchasing a humongous drive. Second, Windows won't let you use certain characters when naming files. They include the question mark (?), square brackets ([ and ]), slashes (/ and \), equal sign (=), plus sign (+), angle brackets (< and >), semicolon (;), quotation mark (“”), and comma (.). Windows NT Server also demands that you not end a file or volume name with a period or a space.

Alternatively, you can force the PC to recognize a Mac OS Extended volume by installing Mediafour's \$50 MacDrive 5 on the PC. This utility allows Windows PCs to mount drives formatted for the Macintosh.

[Contributing Editor Christopher Breen is the author of *Secrets of the iPod*, fifth edition (Peachpit Press, 2004).]

### Tip of the Month: Full-Screen QuickTime

The free version of QuickTime Player will not play full-screen movies-- unless you know this trick. Launch AppleScript's Script Editor (Applications: AppleScript) and enter the following script:

```
tell application "QuickTime Player"
  activate
  present
end tell
```

Then save the script as an application. Open a movie file in QuickTime Player and run the script by double-clicking on it. Your movie will fill the screen.

– Nathaniel Black

### Unsolicited Advice: Miraculous iTunes

AirPort Express--Apple's portable wireless base station, which can also stream music between an AirPort-enabled Mac and your home stereo--is darned close to a miracle. But its miraculous musical nature so overwhelms some people that they fail to explore the cooler capabilities provided by iTunes.

For example, you can stream music stored on an iPod attached to your Mac by flipping that iPod into Manual mode (via the iPod Preferences window), selecting a song or playlist on the iPod, and clicking on iTunes' Play button. You can also create an EQ setting in iTunes so that when music streams to your stereo, music with that EQ will play on its remote speakers--a real boon if you have speakers that need a little nudge on the low or high end. Finally, if you have a music recorder of some kind attached to your stereo--a Minidisc or cassette deck, for example--you can use it to record music streamed from the Internet radio stations included with iTunes.

*Macworld* contributing editor Chris Breen is the author of *Macworld's tips and troubleshooting column*, “Mac 911,” as well as *Secrets of the iPod: Fourth Edition* and *Mac 911* (Peachpit Press). Find Chris' books at [www.amazon.com](http://www.amazon.com) and [www.peachpit.com](http://www.peachpit.com). Get special user group pricing on *Macworld Magazine!* Subscribe today at <http://www.macworld.com/useroffer>.

### APPLE USER GROUP ADVISORY BOARD WEBSITE LAUNCHED

The latest information on user group events, discounts and resources can be found at the newly-launched Apple User Group Advisory Board (UGAB) website.

Hosted by Apple's User Group Advisory Board, the site features vendor offers for user group members and resource links for group members and leaders, as well as information about the Apple User Group Advisory Board and the Macworld Expo Planning Team (MUG ONE's Elsa Travisano serves on both teams).

The UGAB site currently highlights user group events and activities at Macworld Conference & Expo San Francisco (January 10-14), including the Macworld Expo Kick-Off Event and the celebrity-studded speaker schedule for the User Group Lounge. Check it out!

<http://homepage.mac.com/ugab>

**Newsbreak** is the monthly newsletter of MUG ONE  
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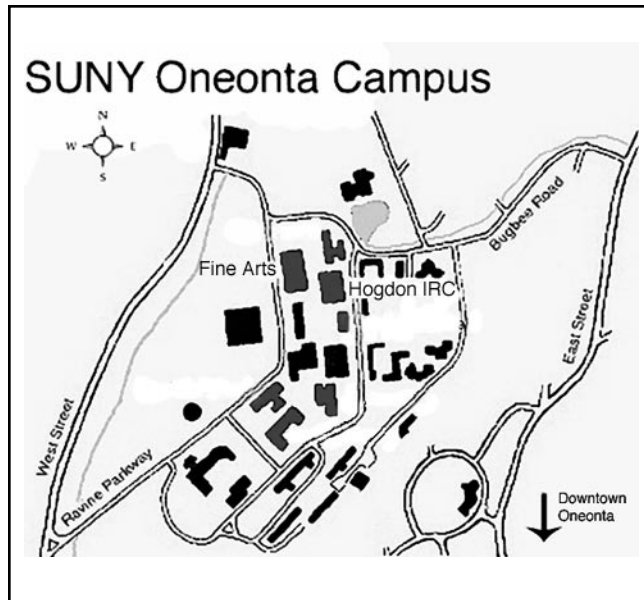
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## BOARD MEETING, NOVEMBER 5, 2004

Secretary Terry Helser, Program Co-Chairs John Maas and Brian Foley, Treasurer Joanne Johnston, Librarian Jo Koenig and President and Newsbreak editor Elsa Travisano welcomed newly anointed Program Co-Chair Jesse Hogue to Ruffino's pizzeria for our first post-election Board meeting. Joanne reported the current balance is \$1,620.87 before the pizza deduction. Membership lists were distributed for coordination.

We discussed the spring meeting location and day, and I will check with IRC and the registrar for the room and days that might be available. Changing the day will be seriously considered. I'll also check if there is somewhere we could store the raffle prizes or the library so they would be available for the meetings. Sven has offered to house the library in the Fine Arts Building, if necessary, and Jo suggested her entryway might work. There are problems with each of the alternatives. If you want to review a book for *Newsbreak* ask Elsa, since she can sometimes arrange to obtain review copies.

We agreed to get Total Training DVDs for the library, but they will circulate only for 1 week, so policing will be needed. With a 20% discount Adobe Photoshop Elements is \$39, and Photoshop itself is \$239. Elsa thought she could handle distribution of these sets. Other suggested purchases are a new digital camera, Office Max's clearance items and some key chain drives for the raffle. We also authorized Elsa to get a few \$10 iTunes Store gift certificates for the holiday meeting raffle.

For the Tuesday, December 7 meeting, we will do our annual "Holiday Meeting and Party." Advertising will ask for short demonstrations and party treats from members. Other program ideas, to be arranged by our three co-chairs, included a novices meeting in February with Brian's basics, Jesse's tips from the help desk and saving photos and files to the Web. We liked

the idea of an all SIGs meeting where we would break up into interest groups. Photoshop Elements 3 has just come out and is ripe for a demonstration, and the new OS, Tiger is slated for the spring. We could do a small Web basics program with file sharing, shopping and iTunes basics. We can also show the 10 minute .Mac, Breen's Bungalows and other short videos. These could be teasers for the Total Training videos or for .Mac subscriptions. The three volunteers need to plan March, April and June meetings. May is Marra month. John wants to put a CGI script on our www.mugone.com Web site to survey the membership for program ideas.

The waitress brought the bill and the pizza was consumed, so we adjourned until December 7 at 7:30 pm in IRC-1.

– TERRY L. HELSER, SECRETARY

## LIBRARY CORNER – VOLUNTEER NEEDED

Just like your computer data needs a back-up, we need to have more than one person who can take care of the Library. It is a really easy job and takes very little time. Please call me at 607/432-4975 or talk to any of the MUG ONE officers if you can help.

We would like some input from members: what could you use in the way of books, instruction manuals on CD or DVD, or other materials which could circulate among members?

The MUG ONE library is located in the Main Street Print Shop, 353 Main St., Oneonta. It is open during business hours. Members may check out books or media for a 4 week period. Hardware can be taken out for one week. All items may be renewed one time for an equal period of time. Use of the library is on the honor system.

– JO KOENIG, LIBRARIAN